

Summer Hill Day Camp Staff Application

(Revised 1/25/06)

Personal

Last Name _____ First Name _____

Home Phone _____ Cell _____ SS # _____

Permanent Address _____

City/Town _____ State _____ Zip _____

College Address _____

City/Town _____ State _____ Zip _____

E-Mail _____ Date of Birth _____

Marital Status S M W D Deductions from W4 _____

What position(s) are you interested in? _____ Desired Salary _____

What dates and times are you available for employment? _____

Have you ever been convicted of a felony? _____ If yes, when? _____

Please explain _____

How did you hear about Summer Hill? _____

Do you have any health related issues that might impact on your ability to perform your duties? (All counselors are expected to participate in strenuous sports activities and assist in the pool during swim lessons). No _____ If yes, Explain? _____

Education & Training

Grade entering in September (please circle) 9th 10th 11th 12th

College level (please circle) Freshman Sophomore Junior Senior

Name of School attending _____

College major _____ Graduation Date _____

(Over)

List any other formal training experiences and /or certifications (First aid/CPR/Lifeguard with exp dates) relevant to camp position_____

Employment History

Summer Camp Experience: List camps, dates of employment, position(s) and salary

List any other camping experience or activities in which you have participated

List other jobs you have held (include dates of employment, salary and employers name)

Personal Skills

List any activities, hobbies or sports you participate in on a regular basis

General Questions

Why are you interested in working at a camp, and why Summer Hill?

Why do you think you would be an asset to our camp?

Affidavit/Disclosure

I certify that the information provided on this employment application and any other supporting document is true and complete. I understand that any false information or omission may disqualify me from further consideration and employment which may result in dismissal if discovered at a later date.

I understand the Summer Hill will conduct a pre-employment investigation to determine my eligibility for employment. I authorize the Summer Hill to conduct any inquiries it deems necessary from former employers, and any other individuals and organizations that can provide relevant information. I hereby release such persons and organizations from any legal liability in making such statements.

I further authorize Summer Hill to make background checks with those law enforcement or governmental agencies deemed necessary. I hereby waive any right to claim that any request is an invasion of privacy since it is with my consent and it is in my interest to be considered for employment.

I hereby acknowledge that I have read and understand the above statement and that I voluntarily sign the application.

Applicant Signature _____ Date _____

References (please list 3 references (not relatives), including your most recent employer)

Name	Address	Phone	Relationship

Equal Opportunity Employer

Summer Hill Day Camp is an equal opportunity employer. We consider all applicants without regard to race, color, religion, sex, marital or veteran status, the presence of non-job related handicap or any other legally protected status.

Mailing Address

Please complete this application, attach resume or other relevant material and return to:

**Summer Hill Day Camp
1107 Gully Rd.
Wall, NJ 07753**

(Over)



REFERENCE CHECK FORM

_____ has applied for a position at Summer Hill Day Camp. This applicant has given your name as a reference. We would appreciate your assistance in evaluating this individual in the areas listed below. Working with children requires tremendous responsibility and the information you provide will help us to select the highest quality staff to oversee our campers. The information you provide will be held in confidence.

Name of Reference _____

Relationship _____

Address _____ City _____ State _____

Zip _____ Phone _____

Email _____

Please complete the following and return by mail or fax asap to 732-681-3502.

How long have you known the applicant? _____

In what capacity?

Do you have any reservations about recommending this individual for employment with pre-school and school age children? Please

Comment _____

(Over)

Would you hire this individual? If yes, Please Explain

why? _____

Additional Comments:

Please rate the applicant based on areas listed below:

	EXCELLENT	AVERAGE	POOR
OVERALL CHARACTER			
Shows maturity, tolerance, common sense and patience			
Ability to Communicate with peers, children & supervisors			
Able to accept suggestions or constructive criticism			
Ability to nurture and act as a positive role			

(Over)

model			
LEADERSHIP ABILITY/Ability to work without close supervision			
PERSONALITY: Friendly, Warm, Cooperative			

Signature

Date

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Do Not Write Below This Line

References:

_____ Satisfactory

_____ Unsatisfactory

_____ Verbally Communicated _____

Staff Person

Date



1107 Gully Road • Wall, NJ 07753 • (732) 681-3483
Fax (732) 681-3502 • Website: summerhillschool.com

(Over)